



Intelligent Transportation Society of Massachusetts

ITS Massachusetts August 12th 2010 Board of Directors Meeting Minutes

ATTENDANCE

Board of Directors:

John Colangelo, Chair
Erin Bell (UNH)
John Collura (Umass-Amherst) *Via Phone*
Patrick McMahon (MassDOT)
Steve Pepin, (MassDOT)
Carol Schweiger (Transystems)
Marguerite Zarrillo (UMass – Dartmouth)
Susan D'Olimpio (The Engineering Center)
Meryl Mandell (MassDOT)
Dana Tomaszewski (Sendza)
Jim Murphy (Town of Framingham) Phone
Rita Simonelli Jordan (MassPort)
Shalini Sen, Past Secretary (CMRPC)

Ex Officials:

David Markt, Past President, (Telvent)
Marybeth Mello, (US DOT/FTA)
Jim Danila, Past President (City of Newton)

Officers:

Robert Desrosiers, President (Parsons)
Pete Sutton, Vice President (MassDOT)
Dave Matton, Treasurer (Howard-Stein Hudson)

Welcome and Introductions

The August 12, 2010 meeting commenced at 12:15 PM with opening remarks by Chairman John Colangelo who welcomed the board and presented the Board's principle mission to provide support and direction to the ITS Mass Officers. This was followed by around the table introductions by the attendees listed above.

Minutes – The board approved the previous meeting's minutes.

Chairman's Report – David Markt

- New Chairman of the Board, taking over for John Colangelo

President's Report – Robert Desrosiers

Incoming President Bob Desrosiers reported the annual meeting was a great success both in terms of member attendance, revenue raised and outreach to other ITS New England organizations and DOT. Moving forward a major initiative will be to use this momentum to further strengthen our organization within the New England region, and expand the Annual Meeting participation.

Initiatives for this coming year will be to improve ITS Mass awareness and expand our membership to the student community, establish a Scholarship Fund, become proactive in other transportation organizations such as Mass Transportation Steering Committee.

Treasurer's Report – Dave Matton

2010 -2011 contract needs to be reviewed and approved by board.

- 21K in revenues for fiscal year
- 26K in expenses (5K loss); 19K in the bank
- Changing banks from Eastern to Webster
- Problems with supplying ballot on time

Committee Reports

Membership Committee: - Vacant

- Membership Committee chair is vacant. Bob will discuss position with Jared Durante of Jacobs
- We need to update our membership list and expand.
- Steve Pepin suggested higher involvement with students
- Joint meetings with CT and RI should be considered in the future

Awareness Committee: - Mark Curry

Mark will prepare an ITS Mass Awareness initiative plan for next meeting and may include the following.

- We need to prepare and agree on message to put out to the public
- We should engage upper management at MassDOT to become more aware of ITS projects
- Educate the regional planning agencies on ITS benefits
- ITS projects need to be inserted at the TIP level
- MassDOT I-91 Project – no decision on technology procurement until the end of year, Why aren't you allowed to design/build under \$5M?
- A major step forward would be increasing senior administrator awareness

Technical Committee – Arne Pavis

Technical committee has set schedule for monthly Lunch and Learn sessions.

Advisory Council: Steve Pepin

Steve questioned whether the advisory committee should still exist.

Strategic Planning Committee: - David Markt

It was suggested a strategic planning committee meeting should be formed to provide ideas and initiatives for ITS Mass for this next year. Goal is to meet prior to next board meeting and present ideas of initial strategic planning.

Members to include: John Colangelo, David Markt, Bob Desrosiers, Steve Pepin, Mark Curry and Shalini Sen.

David Markt will represent ITS Mass at future Transportation planning committee meetings.

Spring Annual Meeting: Vice President, Pete Sutton

The Annual Meeting will take place on Wednesday, April 6th at the State Transportation Building in Boston. No theme has been chosen yet.

A request was made to inquire about the Student Poster Projects and see if we could include this again in the 2011 Annual Meeting. Peter agreed to contact John Collura to get more info.

Other Business

- ITS Mass should appoint a liason to the Economic Development Research Group
- Website should be redesigned

Action Items

- Bob Desrosiers to assign membership committee chair.
- John Colangelo to write a piece for Baystate Roads
- Jim Danila will email guidelines for scholarship program
- Mark Curry to prepare Awareness Initiative plan
- Technical committee to update Website

The meeting was adjourned at 1:30 PM

Next Meeting will be Thursday November 18, 2010 at 12:00 in the Engineering Center